COMPUTER COMPETITIVE CHAPTER 11 - ENG PART-2 - MICROSOFT WINDOWS

Total points   50/50   ?

Minimum Passing Marks = 45

STUDENT NAME *

VIVA

✓   1. The …….. of the software contains lists of commands and option . *   1/1

⦿ a) Menu bar   ✓

◯ b) Title bar

◯ c) Tool bar

◯ d)Formula bar

◯ e) None of these

✓ 2. Asmall arrow or blinking symbol on desktop is called a .... *   1/1

○ a) Mouse

○ b)Logo

○ c) Hands

◉ d)Cursor   ✓

○ e) Plam

✓ 3. Deleted data remains on a disk unit .... *   1/1

◉ The data is over written   ✓

○ The recycle bin is emptied

○ A file compression utility used

○ The disk is scanned

○ None of these

✓ 4. While of the desktop in windows, what happens pressing F5 do ? *   1/1

◉ a) Refreshes the screen   ✓

○ b) Opens help menu

○ c) Does nothing

○ d) Opens search

✓ 5) Data that is copied from an application is stored in the .... *   1/1

○ a) Driver

○ b) Terminal

○ c) Prompt

◉ d) Clipboard   ✓

○ e) None of these

✓ 6) All the deleted files go to .... *   1/1

◉ a)Recycle bin   ✓

○ b)Task bar

○ c) Tool bar

○ d) My computer

○ e) None of these

✓ 7. What is the significance of a faded (dimmed) command in a pull down *1/1
menu?

◉ a) The command is not currently accessible   ✓

○ b) A dialog box appers if the command is selected

○ c) A help window appers if the command is selected

○ d) There are no equivalent keystrokes for t he particular command

○ e) None of these

✓ 8) What menu is selected to cut, copy and paste * 1/1

○ a) File

◉ b) Edit ✓

○ C) Tools

○ d) Table

○ e) None of these

✓ 9. what is a file? * 1/1

○ A file is a section of main storage used to store data

◉ A file is a collection of information that has been given a name and it stored in ✓
secondary memory.

○ A file is the part of a program that is used to describe what the program should do.

○ Floppy disks can storage data, not programs.

○ None of these

✓ 10. when you cut or copy information it gets place in the .... * 1/1

○ Clipart

◉ Clipboard ✓

○ Internet

○ Mother board

○ None of these

?

✓ 11. Deleted data remains on a disk unit .... * 1/1

- ◉ The data is over written ✓
- ○ The recycle bin is emptied
- ○ A file compression utility used
- ○ The disk is scanned
- ○ None of these

✓ 12. which is a graphical representation of an application ? * 1/1

- ○ Window 95
- ○ Windows explorer
- ◉ Icons ✓
- ○ Taskbar
- ○ None of these

✓ 13. the side bar in a window or word processor that has an arrow on both *1/1
ends and a box in the middle that you use your mouse to move the page
up or down---

- ◉ Scroll bar ✓
- ○ Roll bar
- ○ Page bar
- ○ Box bar
- ○ None of these

✓ 14. To shrink a window to an icon……….. . * 1/1

○ Open a group window

◉ Minimize a window ✓

○ Maximize a window

○ Restore a window

○ None of these

✓ 15. something which has easily- understood instruction is said to be *1/1
………. .

○ Analog data

○ Digital data

○ Modem data

○ Watts data

◉ None of these ✓

✓ 16. The portion that shows all the choices you can make while working in *1/1
a window is called the ……….

○ Options

○ Table

◉ Menu bar ✓

○ Items bar

○ None of these

✓ 17. A(n)…………….. Contains command that can be selected *   1/1

○ Pointer

◉ Menu   ✓

○ Icons

○ Button

○ None of these

✓ 18. A(n) ………….. is a small image that represent a program, an instruction *1/1
a file or some other object.

○ Keyword

○ Interface

○ Menu

◉ Icon   ✓

○ None of these

✓ 19. A ………. Is an icons on the desktop that provides a user with *1/1
immediate access to a program or file .

○ Kernel

○ Buffer

◉ Shortcut   ✓

○ Spooler

○ None of these

⑦

✓ 20. Data and time are available on the desktop at ……. * 1/1

○ Keyboard

○ Recycle bin

○ My computer

● Task bar ✓

○ None of these

✓ 21. A symbol on the screen that represent a disk , document or program *1/1
that you can select ………

○ Keys

○ Caps

● Icons ✓

○ Monitor

○ None of these

✓ 22. To "maximize " a window means to ………….. * 1/1

○ Fill it to capacity

● Expend it to fit the desktop ✓

○ Put only like files inside

○ Drag it to the recycle bin

○ None of these

✓ 23. Easy to use ………. * 1/1

◉ User friendly ✓

◯ Select

◯ Helpful

◯ Ever-ready

◯ None of these

✓ 24. Choices are referred to as …………… * 1/1

◉ Options ✓

◯ Exit

◯ Boot

◯ Folder

◯ None of these

✓ 25. A place that a user can create to storage files……….. * 1/1

◯ Cursor

◯ Text

◉ Folder ✓

◯ Boot

◯ None of these

✓ 26. Commands at the top of a screen such as FILE-EDIT-FONT-TOOLS to *1/1
operate and change things within programs……….

⦿ Menu bar ✓

◯ Tool bar

◯ User friendly

◯ Word processor

◯ None of these

✓ 27. To insert a copy of the clipboard contains, whatever was last cut or *1/1
copied at the insertion point……

⦿ Paste ✓

◯ Stick in

◯ Fit in

◯ Push in

◯ None of these

✓ 28. The command used to remove text or graphics from a document. The *1/1
information is then storage on a clipboard so you can paste it.

◯ Chop

⦿ Cut ✓

◯ Clip

◯ Cart away

◯ None of these

✓ 29. To move down a page in a document ………. *   1/1

○ Jump

○ Fly

○ Wriggle

◉ Scroll   ✓

○ None of these

✓ 30. Screen that comes on when you turn on tour computer that shows all * 1/1
the icons ………

◉ Desktop   ✓

○ Face to face

○ Viewer

○ View space

○ None of these

✓ 31. Each ………………on a menu performs a specific action. *   1/1

○ Client

○ Server

○ Node

◉ Command   ✓

○ None of these

✓ 32. A menu contains a list of ……………. . * 1/1

- ⦿ Commands ✓
- ○ Data
- ○ Objects
- ○ Reports
- ○ None of these

✓ 33. File are organized by storage then in ………. * 1/1

- ○ Tables
- ○ Database
- ⦿ Folders ✓
- ○ Graphs
- ○ None of these

✓ 34. ………..is when the more power-hungry components, such as the *1/1
monitor and hard drive are put in idle.

- ○ Hibernation
- ○ Power down
- ⦿ Stand by mode ✓
- ○ The shutdown procedure
- ○ None of these

✓ 35. When you install a new program on your computer, it is typically added to the …………menu. *1/1

○ All programs

○ Select program

◉ Start program ✓

○ Desktop program

○ None of these

✓ 36. A………… contains buttons and menus that provide quick access to commonly used commands. *1/1

○ Menu bar

◉ Tool bar ✓

○ Window

○ Action bar

○ None of these

✓ 37. which of the following menu types is also called a dropdown menu ? * 1/1

○ Fly-out

○ Cascading

○ Pop-up

◉ Pull-down ✓

○ None of these

✓ 38. most application software today comes with an interface called a (n)……………….. *1/1

- ● Graphical user interface ✓
- ○ Character user interface
- ○ Icon user interface
- ○ Button user interface
- ○ None of these

✓ 39. …………..shows the files, folders and driver on your computer, making it easy to navigate form one location to another within the file hierarchy. *1/1

- ○ Microsoft internet explorer
- ● Windows explorer ✓
- ○ My computer
- ○ Folders manager
- ○ None of these

✓ 40. ………….. are lists of commands that appears on the screen. * 1/1

- ○ GUIs
- ○ Icons
- ● Menus ✓
- ○ Windows
- ○ None of these

✓ 41. In windows , icons such as add/remove program Add new hardware, *1/1
modems etc, are found in ---

◉ Control panel ✓

◯ Network neighbourhood

◯ My computer

◯ Task bar

✓ 42. A(n) ……………..uses picture (called icons) and menus displayed on *1/1
screen to send command to the computer system

◯ Command-based user interface

◉ GUI system utility ✓

◯ API

◯ None of these

✓ 43. The …………allows you to access objects and start programs. * 1/1

◯ Default menu

◯ XP menu

◉ Start menu ✓

◯ Stop menu

◯ None of these

?

✓ 44. what is windows explorer ? *   1/1

○ A drive

○ APC

○ A web browser

○ A network

◉ A file manager   ✓

✓ 45. files deleted from the disk are sent to the ……… *   1/1

◉ Recycle bin   ✓

○ Floppy disk

○ Clipboard

○ Mother board

○ None of these

✓ 46. the copy command save to ………….. *   1/1

○ The desktop

◉ The clipboard   ✓

○ Printer

○ Microsoft word

○ Paste

✓ 47. windows 95, windows NT are known as – *   1/1

○ Processors

○ Domain names

○ Modems

◉ Operating systems   ✓

○ None of these

✓ 48. the taskbar is located………. *   1/1

○ On the start menu

◉ At the bottom of the screen   ✓

○ On the quick launch toolbar

○ At the top of the screen

○ None of these '

✓ 49. Generally, you access the Recycle Bin through an icon located…………. *   1/1

◉ On the desktop   ✓

○ On the hard drive

○ On the shortcut menu

○ In the properties dialog box

○ None of these

✓ 50. the Recycle Bin stores discarded items until………. *   1/1

○ Another user longs on

○ The computer is shut down

○ The end of the day

◉ You empty it   ✓

○ None of these

Google Forms